

**FEBRUARY 10, 2025
REGULAR/AGENDA
MEETING**

Mayor O'Brien opened the Regular/Agenda Meeting at 7:00 PM followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this February 10, 2025 Regular/Agenda Meeting had been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune and the Star Ledger, notifying the Tapinto Raritan Bay, posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Colaci, Novak, Roberts, Synarski, Zebrowski

Absent: None

Others Present: Mayor Kennedy O'Brien
Glenn Skarzynski, Business Administrator
Jessica Morelos, Municipal Clerk
Joseph Sordillo, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Asst. Municipal Clerk
Danielle Maiorana, C.F.O./Treasurer

Others Absent: None

- **APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:**

Council President Roberts moved the following minutes be approved, subject to correction if necessary:

- ☒ December 9, 2024 - Special Meeting & Closed Sessions
- ☒ January 27, 2025 - Regular/Agenda & Executive Sessions

Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Novak (abstained on Dec. 9), Synarski, Zebrowski, All Ayes.

- **OLD BUSINESS:**

a) Resolution received from the Sayreville Planning Board following a meeting on February 5, 2025, approving the following Ordinance and referring it back to the Borough Council:

- #02-25 Amending the Waterfront Redevelopment Plan

b) Public Hearing on the following Ordinances:

Borough Clerk Morelos read the heading for the following ordinances listed for Public Hearing:

Public Hearing on Ordinance #01-25.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #01-25.

There were no comments.

Councilman Balka moved the Public Hearing be closed and the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Balka, Colaci, Novak, Roberts, Synarski, Zebrowski, all Ayes.

ORDINANCE #01-25

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX
STATE OF NEW JERSEY, ORDINANCE REGARDING
FEE FOR YEARLY FARMERS MARKET LICENSE**

WHEREAS, the Borough of Sayreville (“Borough”) is governed under the Borough form of government pursuant to N.J.S.A. 40A:60-3 et seq; and

WHEREAS, the Borough Council established the Board of Health in Ordinance § 2-27; and

WHEREAS, at its November 7, 2024 meeting, the Board of Health made and seconded a motion to add a fee regarding a yearly farmers market license to Ordinance § 8-5, titled “Licensing of Retail Food Establishments”, and specifically, to Ordinance § 8-5.3, titled “Fees”, in the amount of one hundred five (\$105) dollars; and

WHEREAS, the Borough Council seeks to add the fee regarding yearly farmers markets to the Borough Code, per the action by the Board of Health.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sayreville in the County of Middlesex, State of New Jersey, as follows:

SECTION 1. Chapter VIII of the Code of Ordinances, titled “General Licensing” is hereby amended as follows:

§ 8-5 Licensing of Retail Food Establishments.

8-5.3 Fees

The following fee is added to the table of fees in Ordinance 8-5.3:

- j. Yearly Farmers Market License \$105

SECTION 2. Severability.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

This ordinance shall take effect upon final adoption and publication in accordance with law.

INTRODUCED/APPROVED ON FIRST READING
DATED: January 27, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilman
(Admin & Finance Committee)

ADOPTED ON SECOND READING

DATED: February 10, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilwoman
(Admin & Finance Committee)

APPROVAL BY THE MAYOR ON THIS 10th DAY OF February, 2025.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Joseph Sordillo, Borough Attorney

Public Hearing on Ordinance #02-25.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #02-25.

Those commenting were:

- Randy Pressgrove, 369 Washington Road
Mr. Pressgrove stated he was very proud of how the streets were absolutely cleared during the snow storm.

No further comments.

Councilman Zebrowski moved the Public Hearing be closed and the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Zebrowski, Balka, Colaci, Novak, Roberts, Synarski, all Ayes.

ORDINANCE #02-25

AN ORDINANCE OF THE BOROUGH OF SAYREVILLE APPROVING REVISIONS TO RIVERTON STREET NAMES SCHEMATIC MAP AND AMENDING THE WATERFRONT REDEVELOPMENT PLAN TO INCORPORATE SAID REVISIONS

WHEREAS, the Sayreville Economic Redevelopment Agency ("SERA") designated Sayreville Seaport Associates Urban Renewal, L.P. ("SSA") as the designated redeveloper of a portion of the Sayreville Waterfront Redevelopment Area ("S.W.R.A."); and

WHEREAS, the Sayreville Borough Council adopted the Waterfront Redevelopment Plan ("the Plan") dated January 1999, as amended, to guide the redevelopment of the S.W.R.A.; and

WHEREAS, in 2020 the Borough approved a certain Riverton Street Names Schematic Map dated 07/29/19 (the "Street Map"); and

WHEREAS, through collaborative process among the Sayreville Veterans Alliance, SSA, SERA and the Borough, the parties wish to make revisions to said Map, which revisions are shown in red on Exhibit A (the "Revised Street Map"); and

WHEREAS, the Borough Council has reviewed said Revised Street Map and wishes to approve the same and amend the Plan to include said Revised Street Map; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

Section 1. The Borough hereby approves the Revised Street Map, which is attached hereto as Exhibit A, and further authorizes that said Plan be amended to include the

above-mentioned Revised Street Map (the “Revised Plan”).

Section 2. The Revised Plan shall supersede all provisions of the Zoning and General Ordinances of the Borough of Sayreville regulating development in the area addressed by the Revised Plan, unless otherwise noted in same.

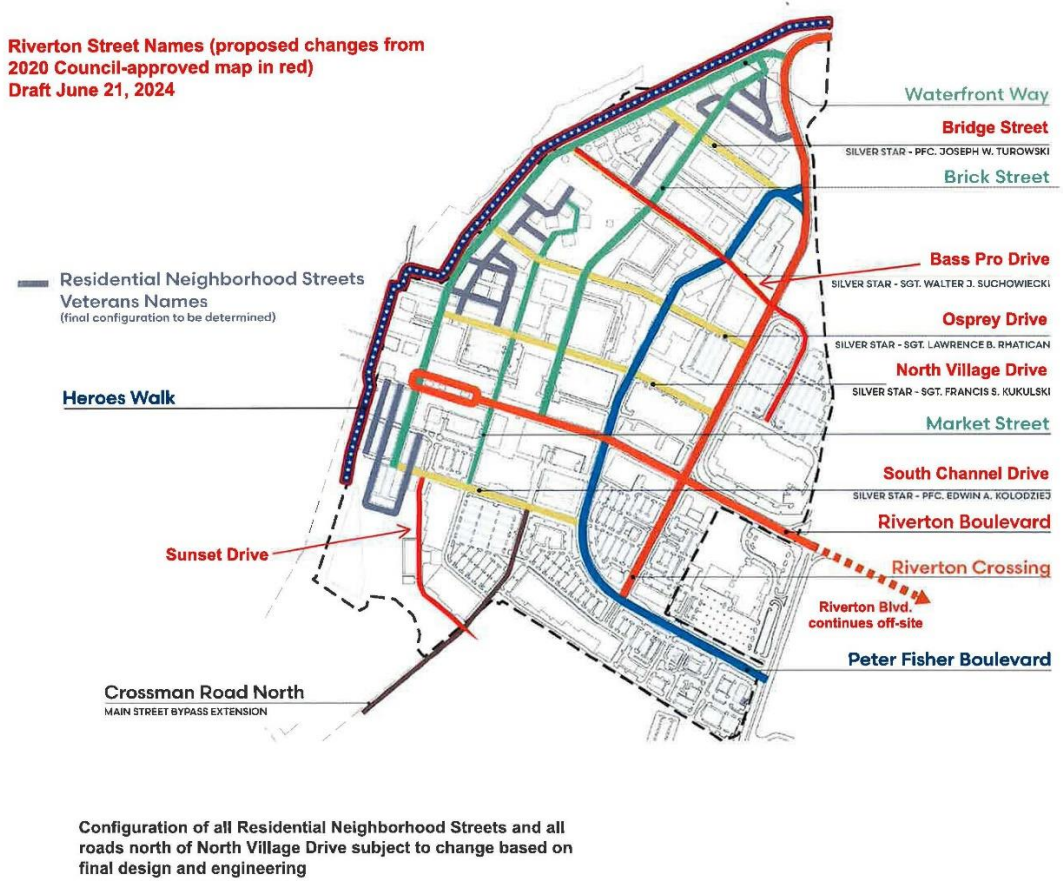
Section 3. Final adoption of the Revised Plan by the Borough Council shall be considered an amendment of the Borough of Sayreville Zoning Map. The Zoning District Map in the Zoning Ordinances of the Borough shall be amended to include the boundaries described in the Revised Plan and the provisions therein.

Section 4. All of the provisions of the Revised Plan shall supersede the applicable development regulations of the Borough’s Ordinances, as and where indicated, for the properties subject to said Revised Plan. In the event of any inconsistencies between the provisions of the Plan and any prior ordinance of the Borough of Sayreville, the provisions of the Revised Plan shall govern.

Section 5. A copy of this Ordinance shall be forwarded to the Planning Board in accordance with N.J.S.A 40A:12A-7e.

Section 6. Should any section, paragraph, sentence, or clause of this Ordinance be declared unconstitutional or invalid for any reasons, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect and, to this end, the provisions of this Ordinance are hereby declared severable.

Section 8. The within Ordinance shall take effect in the time and manner provided by law. **Exhibit A**



INTRODUCED/APPROVED ON FIRST READING
DATED: January 27, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/John Zebrowski, Councilman
(Planning and Zoning Committee)

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ADOPTED ON SECOND READING
DATED: February 10, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/John Zebrowski, Councilman
(Planning and Zoning Committee)

APPROVAL BY THE MAYOR ON THIS 10th DAY OF February, 2025.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Joseph Sordillo, Borough Attorney

Public Hearing on Ordinance #03-25.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #03-25.

There were no comments.

Councilman Balka moved the Public Hearing be closed and the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Balka, Colaci, Novak, Roberts, Synarski, Zebrowski, all Ayes.

ORDINANCE #03-25
AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #40-23
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2023-2027

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Sayreville as follows:

Section 1. The following annual salaries be and the same are here established for the following Borough Officials, officers and employees and made part of Appendix 1 of Ordinance #40-23 and made part hereof.

Borough of Sayreville – AFSCME Salary & Wage Schedule
Equipment Operator

Equipment Operator - 10 STEP													
	A	B	1	2	3	4	5	6	7	8			
<u>2025</u>													
Equipment Operator	2080	52,288	55,067	57,972	70,330	73,400	79,510	82,166	84,143	86,459	90,294		
<u>2026</u>													
Equipment Operator	2080	53,830	56,691	59,682	72,405	75,565	81,855	84,590	86,625	89,009	92,958		
<u>2027</u>													
Equipment Operator	2080	55,310	58,250	61,323	74,396	77,644	84,106	86,916	89,007	91,457	95,514		
Equipment Operator - 12 STEP													
	1	2	3	4	5	6	7	8	9	10	11	12	
<u>2025</u>													
Equipment Operator	2080	52,288	55,490	58,692	61,894	65,096	68,599	72,215	75,831	79,447	83,062	86,678	90,294
<u>2026</u>													
Equipment Operator	2080	53,830	57,127	60,423	63,719	67,016	70,623	74,346	78,068	81,790	85,513	89,235	92,958
<u>2027</u>													
Equipment Operator	2080	55,310	58,698	62,085	65,472	68,859	72,565	76,390	80,215	84,040	87,864	91,689	95,514

SECTION 2. Severability Clause.

If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared severable.

SECTION 3. Repealer.

All other ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect immediately upon final passage and publication as required by law.

INTRODUCED/APPROVED ON FIRST READING

DATED: January 27, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilman
(Admin & Finance Committee)

ADOPTED ON SECOND READING

DATED: February 10, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilwoman
(Admin & Finance Committee)

APPROVAL BY THE MAYOR ON THIS 10th DAY OF February, 2025.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Joseph Sordillo, Borough Attorney

Public Hearing on Ordinance #04-25.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #04-25.

There were no comments.

Councilman Balka moved the Public Hearing be closed and the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Balka, Colaci, Novak, Roberts, Synarski, Zebrowski, all Ayes.

ORDINANCE #04-25

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #40-23
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2023-2027**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Sayreville as follows:

Section 1. The following annual salaries be and the same are here established for the following Borough Officials, officers and employees and made part of Appendix 1 of Ordinance #40-23 and made part hereof.

Borough of Sayreville – AFSCME Salary & Wage Schedule
Senior Maintenance Repairer

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SENIOR MAINTENANCE REPAIRER- 10 STEP													
		A	B	1	2	3	4	5	6	7	8		
2025													
Senior Maintenance Repairer	2080	55,462	58,397	61,453	74,433	78,976	83,422	84,349	85,369	86,327	90,294		
2026													
Senior Maintenance Repairer	2080	57,098	60,120	63,266	76,628	81,305	85,883	86,837	87,887	88,873	92,958		
2027													
Senior Maintenance Repairer	2080	58,668	61,773	65,006	78,736	83,541	88,245	89,225	90,304	91,317	92,958		
Senior Maintenance Repairer- 12 STEP													
		1	2	3	4	5	6	7	8	9	10	11	12
2025													
Senior Maintenance Repairer	2080	55,462	58,333	61,203	64,074	66,944	69,815	72,685	75,531	79,447	83,062	86,678	90,294
2026													
Senior Maintenance Repairer	2080	57,098	60,053	63,009	65,964	68,919	71,874	74,830	78,068	81,790	85,513	89,235	92,958
2027													
Senior Maintenance Repairer	2080	57,098	60,053	63,009	65,964	68,919	71,874	74,830	78,068	81,790	85,513	89,235	92,958

SECTION 2. Severability Clause.

If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared severable.

SECTION 3. Repealer.

All other ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect immediately upon final passage and publication as required by law.

INTRODUCED/APPROVED ON FIRST READING

DATED: January 27, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilman
(Admin & Finance Committee)

ADOPTED ON SECOND READING

DATED: February 10, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilwoman
(Admin & Finance Committee)

APPROVAL BY THE MAYOR ON THIS 10th DAY OF February, 2025.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Joseph Sordillo, Borough Attorney

Public Hearing on Ordinance #05-25.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #05-25.

There were no comments.

Councilman Zebrowski moved the Public Hearing be closed and the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Zebrowski, Balka, Colaci, Novak, Roberts, Synarski, all Ayes.

ORDINANCE #05-25

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE
ACCEPTING AMENDMENT TO EASEMENT IN FAVOR OF THE BOROUGH OF
SAYREVILLE RELATIVE TO BLOCK 307.01, LOTS 1.02 AND 1.03**

WHEREAS, the Borough of Sayreville (“Borough”) is governed under the Borough form of government pursuant to N.J.S.A. 40A:60-3 et seq; and

WHEREAS, Richard Harris (“HARRIS”) is the owner of Block 307.01, Lot 1.03 and Block 307.01, Lot 1.02 [as introduced the Ordinance incorrectly identified National Lead, LLC and Sabrina Reuning as owners of the property]; and

WHEREAS, HARRIS seeks to reaffirm to the Borough a perpetual, non-exclusive, easement in, under, over and across Block 307.01, Lots 1.02 and 1.03, substantially in the form of the Amendment to Easement and all exhibits thereto, which is attached hereto as **Exhibit A** and fully incorporated by reference;

WHEREAS, the Borough is desirous of accepting said Amendment to Easement;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sayreville in the County of Middlesex, State of New Jersey, as follows:

SECTION 1.

That said Amendment to Easement from HARRIS in favor of the Borough be and hereby is accepted by the Borough.

SECTION 2.

That said Amendment to Easement shall be in accordance with the Legal Description attached to the Easement.

SECTION 3.

That the Mayor and Borough Clerk be and hereby are authorized to execute any and all other documents necessary to effectuate the intent and purposes hereof.

SECTION 4.

That said Amendment to Easement shall be recorded in the Office of the Middlesex County Clerk.

SECTION 5.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 6.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 7.

This ordinance shall take effect upon final adoption and publication in accordance with law.

EXHIBIT A

AMENDMENT TO EASEMENT IS LOCATED IN ORDINANCE FILE

INTRODUCED/APPROVED ON FIRST READING

DATED: January 27, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/John Zebrowski, Councilman
(Planning and Zoning Committee)

ADOPTED ON SECOND READING

DATED: February 10, 2025

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/John Zebrowski, Councilman
(Planning and Zoning Committee)

APPROVAL BY THE MAYOR ON THIS 10th DAY OF February, 2025.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Joseph Sordillo, Borough Attorney

c) Appointments

Council President Roberts moved the following appointments:

LIBRARY BOARD OF TRUSTEES

5 Yr. Member Lisa Payne

LOCAL HISTORIAN

3 Yr. Member Frank Terzino

HUMAN RELATIONS COMMISSION

3 Yr. Unexpired	Member	Margaret Grande
3 Yr. Unexpired	Member	Priya Barde
3 Yr.	Member	Annabelle Rodriguez

Seconded by Councilwoman Novak.

Roll Call: Councilpersons Roberts, Balka, Colaci, Novak, Synarski, Zebrowski, all ayes.

Mayor made the following appointments:

LIBRARY BOARD OF TRUSTEES

1 Yr.	Mayor's Designee	Karen Perno
1 Yr.	School Superintendent	Lori Ann Dobrzynski

ENVIRONMENTAL COMMISSION

3 Yr.	Member	Nicolette McElroy
3 Yr.	Member Alt. 1	Anabelle Rodriguez

- **NEW BUSINESS:**
 - a) Introduction of the following ordinances:

ORDINANCE #06-25
BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX
ORDINANCE AUTHORIZING TITLE 39 MOTOR VEHICLE
ENFORCEMENT UPON THE PRIVATE ROADWAYS THROUGHOUT THE
ROCVILLE RESIDENTIAL DEVELOPMENT
(Public Safety Committee- Co. Colaci - Public Hearing 2-24-25)

Councilman Colaci moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be scheduled for February 24, 2025. Motion was seconded by Councilwoman Roberts.

Roll Call: Ayes: Councilpersons Colaci, Balka, Novak, Roberts, Synarski, Zebrowski, All Ayes.

ORDINANCE #07-25
BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX
ORDINANCE AMENDING AND UPDATING THE FEES
FOR THE BOROUGH COMMUNITY GARDEN
(Water & Sewer/Environmental Committee- Co. Synarski - Public Hearing 2-24-25)

Councilman Synarski moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be scheduled for February 24, 2025. Motion was seconded by Councilman Balka.

Roll Call: Ayes: Councilpersons Synarski, Balka, Colaci, Novak, Roberts, Zebrowski, All Ayes.

- **CONSENT AGENDA RESOLUTIONS**

Mayor O'Brien opened the meeting for any comments on Consent Agenda Resolutions.

There were no comments.

Councilwoman Roberts made a motion to close the Public Portion and adopt the Consent Agenda Resolutions. Seconded by Councilman Zebrowski.

Roll Call: Councilpersons Roberts, Balka (Abstained on items #25-00273, 25-00607 and 24-05119 on Resolution #2025-42 and nay on Resolution #2025-45), Colaci, Novak (Nay on #24-00393 on Resolution #2025-42 and nay on Resolution #2025-45), Synarski, Zebrowski, all Ayes.

RESOLUTION #2025-42

WHEREAS, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Kennedy O'Brien, Mayor

/s/ Daniel Balka, Councilman

/s/ Donna Roberts, Councilwoman

/s/ Michael Colaci, Councilman

/s/ Stanley Synarski, Councilman

/s/ Mary J. Novak, Councilwoman

/s/ John Zebrowski, Councilman

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

Bill list of February 10, 2025 in the amount of \$1,619,554.00 in a separate Bill List File for 2025 (See Appendix Bill List 2025-A for this date).

**RESOLUTION #2025-43
DECLARE BLOCK 403, LOT 7 AS TAX EXEMPT AND TO
CANCEL TAXES DUE FROM July 23, 2024**

WHEREAS, the Tax Assessor, by way of a December 5, 2024 memorandum, has requested that the Borough Council cancel the taxes due from July 23, 2024 through December 31, 2024 for the property known as Block 403, Lot 7 and declare said property tax exempt as the Borough Assessor has determined that the property owner meets the criteria of N.J.S.A. 54:04-3.30(a) to merit tax exemption as a totally disabled veteran; and

WHEREAS, the Borough Council may revise and adjust past due assessments when in error and desires to act favorably with respect to the aforementioned recommendation.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sayreville, in the County of Middlesex and State of New Jersey, as follows:

1. That the Borough Council, for the aforementioned reasons, hereby cancels the taxes due from July 23, 2024 through December 31, 2024 for Block 403, Lot 7.
2. That the Borough Council hereby declares Block 403, Lot 7 tax exempt pursuant to N.J.S.A. 54:4-3.30(a) based on the proof submitted that the property owner is a totally disabled veteran.

/s/ Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

**RESOLUTION #2025-44
DECLARE BLOCK 508, LOT(s) 841 & 842 AS TAX EXEMPT AND TO
CANCEL TAXES DUE FROM NOVEMBER 16, 2024**

WHEREAS, the Tax Assessor, by way of a November 21, 2024 memorandum, has requested that the Borough Council cancel the taxes due from November 16, 2024 through December 31, 2024 for the property known as Block 508, Lot(s) 841 & 842 and declare said property tax exempt as the Borough Assessor has determined that the property owner meets the criteria of N.J.S.A. 54:04-3.30(a) to merit tax exemption as a totally disabled veteran; and

WHEREAS, the Borough Council may revise and adjust past due assessments when in error and desires to act favorably with respect to the aforementioned recommendation.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sayreville, in the County of Middlesex and State of New Jersey, as follows:

1. That the Borough Council, for the aforementioned reasons, hereby cancels the taxes due from November 16 2024 through December 31, 2024 for Block 508, Lot(s) 841 & 842.

2. That the Borough Council hereby declares Block 508, Lot(s) 841 & 842 tax exempt pursuant to N.J.S.A. 54:4-3.30(a) based on the proof submitted that the property owner is a totally disabled veteran.

/s/ Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-45

BE IT RESOLVED that the proper Borough officials are hereby authorized to award a non-fair and open contract to Jaffe Communications, Inc. of Cranford, NJ for Social Media Consultant Services in an amount not to exceed \$40,000.00.

BE IT FURTHER RESOLVED that the Chief Financial certifies that funding in the amount of \$40,000.00 is available in Account No. 5-01-20-100-125.

/s/ John Zebrowski, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney
BOROUGH OF SAYREVILLE

ATTEST:

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

FUNDS CERTIFEID BY:

/s/ Danielle Maiorana, CFO

RESOLUTION #2025-46
**RESOLUTION ACCEPTING AND ADOPTING THE CENTRAL JERSEY
JOINT INSURANCE FUND'S 2025 SAFETY INCENTIVE PROGRAM**

WHEREAS, the Borough of Sayreville is a member of the Central Jersey Municipal Joint Insurance Fund (CENTRAL JIF); and

WHEREAS, it is the policy of the CENTRAL JIF to achieve the best and most practical degree of freedom from accidents and/or injuries; and

WHEREAS, the CENTRAL JIF endeavors to ensure that all of their members' employees, volunteers and public are provided with a safe and healthy environment, free from any recognized hazards; and

WHEREAS, the CENTRAL JIF's Safety Committee is made up of representatives of the Fund's Municipalities, along with the professionals employed by the Fund; and

WHEREAS, the new program will assist all the Central JIF members in becoming or maintaining compliance with all Public Employees Occupational Safety and Health (PEOSH) Requirements; and

WHEREAS, the CENTRAL JIF has adopted the new 2025 SAFETY INCENTIVE PROGRAM which should succeed in providing a safe, healthful and pleasant environment; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Sayreville, County of Middlesex, State of New Jersey that the Central Jersey Joint Insurance Fund SAFETY INCENTIVE PROGRAM be adopted by the Borough of Sayreville.

/s/ Daniel Frankel, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-47
**A RESOLUTION TO AFFIRM THE BOROUGH OF SAYREVILLE'S CIVIL RIGHTS
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT
CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT
WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of Borough of Sayreville (Borough) to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Borough of Sayreville has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Mayor and Council that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

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Section 4: The Business Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Business Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Business Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Business Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Sayreville's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Sayreville in order for the public to be made aware of this policy and the Borough's commitment to the implementation and enforcement of this policy.

/s/ Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-48

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF
MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE
BOROUGH TO ADVERTISE FOR THE RECEIPT OF BIDS
FOR ABANDONED VEHICLES**

WHEREAS, the Borough of Sayreville Police Department is in possession of approximately six (6) vehicles that have been abandoned by the owners; and

WHEREAS, it is the policy to advertise a Public Sale by a Public Agency; and

THEREFORE, BE IT AND IT IS HEREBY RESOLVED, that the Borough Clerk is authorized to place a Legal Notice requesting the receipt of bids for the aforesaid abandoned vehicles in possession of the Borough of Sayreville Police Department.

/s/ Michael Colaci, Councilman
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-49

BE IT RESOLVED that the proper Borough Officials are hereby authorized to purchase Ballistic Carrier Vests from The Activity Group of Garden City, ID through New Jersey Cooperative Purchasing Alliance Contract 24-62 in an amount not to exceed \$153,725.00.

BE IT FURTHER RESOLVED that the Chief Financial certifies that funding in the amount of \$153,725.00 is available in Account No. C-04-55-034-210.

/s/ Michael Colaci, Councilman
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

FUNDS CERTIFEID BY:

/s/ Danielle Maiorana, CFO

RESOLUTION #2025-50

BE IT AND IT IS HEREBY RESOLVED that the proper Borough officials are hereby authorized and directed to execute a shared services agreement with the Township of East Brunswick for joint utilization of specialized equipment and skilled staff for various services for a term of five (5) years.

/s/ Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-51

BE IT RESOLVED that the proper Borough officials are hereby authorized to award a EUS contract to NJ Tree Foundation for the Weber Avenue/MacArthur Avenue Floodplain Restoration project in an amount not to exceed \$100,000.00.

BE IT FURTHER RESOLVED that the Chief Financial certifies that funding in the amount of \$100,000.00 is available in Account No. Tree ban 050.

/s/ Mary J. Novak, Councilwoman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

FUNDS CERTIFEID BY:

/s/ Danielle Maiorana, CFO

RESOLUTION #2025-52

WHEREAS, on March 25, 2024 the Borough of Sayreville awarded a contract for "Grant Writing Consultant" to BRS, Inc., 739 Stokes Road, Units A & B, P.O. Box 2293, Medford Lakes, NJ 08055; and

WHEREAS, the Borough of Sayreville is desirous of exercising its right to renew the contract for an additional one-year term at no additional increase in price contained therein; and

WHEREAS, BRS, Inc., has indicated their interest in extending their terms of the aforesaid contract for an additional one-year term;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sayreville that the terms and conditions of the current contract with the above-captioned supplier for "Grant Writing Consultant" is hereby renewed for an additional one-year period at no additional increase in price.

BE IT FURTHER RESOLVED that the Chief Financial certifies that funding in the amount of \$50,000.00 is available in Account No. 5-01-20-100-125.

/s/ Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

FUNDS CERTIFEID BY:

/s/ Danielle Maiorana, CFO

RESOLUTION #2025-53

WHEREAS, Borough Engineer David J. Samuel has recommended that certain increases and decreases be included in the following described project as will more fully appear by Closeout Contract Change Order No. 2:

- Project: Improvements to South Minnisink Avenue Project
- Contractor: Z Brothers Concrete Contractors, Inc.
304 Jernee Mill Road
Sayreville, NJ 08872
- Net Decrease: \$22,968.85
- Reason: Adjustment of original contract to reflect actual quantities installed and work performed.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:

1. That the recommendation and approval of said Borough Engineer referred to above and in said Change Order be and the same is hereby accepted and approved:
2. That the Governing Body determines that said charges are proper and essential and that same be paid upon the submission of properly approved borough voucher.

/s/ Mary J. Novak, Councilwoman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2025-54
ACCEPTING FINAL WORK
AND AUTHORIZING FINAL PAYMENT
UPON EXPIRATION OF STATUTORY PERIOD

WHEREAS, the following named contractor has completed the following work as indicated on the project hereafter referred to, which work is apparently in accordance with the plans, specifications and contract documents:

- Project: Improvements to South Minnisink Avenue Project
- Contractor: Z Brothers Concrete Contractors, Inc.
304 Jernee Mill Road
Sayreville, NJ 08872
- Balance Due \$37,693.99

WHEREAS, the Borough Engineer has fully issued a certificate certifying to the

- Reason: Adjustment of original contract to reflect actual quantities installed and work performed.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:

1. That the recommendation and approval of said Borough Engineer referred to above and in said Change Order be and the same is hereby accepted and approved:
2. That the Governing Body determines that said charges are proper and essential and that same be paid upon the submission of properly approved borough voucher.

/s/ Mary J. Novak, Councilwoman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-56

**ACCEPTING FINAL WORK
AND AUTHORIZING FINAL PAYMENT
UPON EXPIRATION OF STATUTORY PERIOD**

WHEREAS, the following named contractor has completed the following work as indicated on the project hereafter referred to, which work is apparently in accordance with the plans, specifications and contract documents:

- Project: French Street/Albert Street Roadway and Drainage Improvements Project
- Contractor: Z Brothers Concrete Contractors, Inc.
304 Jernee Mill Road
Sayreville, NJ 08872
- Balance Due \$18,824.24

WHEREAS, the Borough Engineer has fully issued a certificate certifying to the completion of the work and recommending payment in accordance with the terms thereof; and

WHEREAS, the Standing Committee of the Governing Body under whose jurisdiction this work falls has likewise inspected said work and has determined that it has been completed in apparent conformity with the plans and specifications; and

WHEREAS, the Statutes of New Jersey pertaining to the enforcement of mechanic's and materialmen's liens on municipal projects provide that notice thereof may be filed at any time within 45 days of the final acceptance of said work;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:

1. That the project described in the preamble hereof is hereby accepted and approved with the proviso that such action is not to be construed as a waiver of any violation of the terms of said plans, specifications and contract documents if such

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violation should later appear.

2. That the Borough Clerk is authorized to insert a brief notice in a daily newspaper circulating in Middlesex County once a week for two consecutive weeks giving public notice of the final acceptance of said work so that any potential lien claimants may have notice thereof.

3. That upon expiration of the 45 days from the date hereof, the proper municipal officials be and they are hereby authorized and directed to execute and deliver a check to the said contractor covering the amount due him, less any retained percentage authorized by the contract documents.

4. That should the contract under which this work has been done provide for the release of any retained percentage upon the filing of a maintenance bond, that said percentage shall be paid said contractor upon the filing of a one-year 15% Maintenance Bond in the amount of \$141,181.81 and the approval of same as to form and sufficiency by the Borough Attorney.

/s/ Mary J. Novak, Councilwoman

(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-57

WHEREAS, Kaplan Companies has posted a Performance Bond and Letter of Credit covering Camelot at Main Street as follows:

90% Performance Bonds
\$343,162.53.35

10% Letter of Credit
\$34,262.57

;and

WHEREAS, the Borough Engineer's Office has recently performed a site inspection and has indicated that the required work has been completed and has recommended that the Performance Bond and Letter of Credit be released, subject to the posting of a two (2) year 15% maintenance bonds in the amounts listed below:

15% Maintenance Bond
\$57,193.75

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials are hereby authorized and directed to release said bonds in the amount so stated.

/s/ Daniel Balka, Councilman

(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-58

BE IT AND IT IS HEREBY RESOLVED that the Borough Engineer is hereby authorized and directed to prepare plans and specifications for the Borough Hall Walkway Improvements at a fee not to exceed \$6,500.00 and upon approval of said plans and specifications the Borough Clerk is also authorized to advertise for the receipt of bids.

BE IT FURTHER RESOLVED that the Chief Financial certifies that funding in the amount of \$6,500.00 is available in Account No. G-02-04-220-170.

/s/ Mary J. Novak, Councilwoman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

FUNDS CERTIFEID BY:

/s/ Danielle Maiorana, CFO

RESOLUTION #2025-59

BE IT AND IT IS HEREBY RESOLVED that the Borough Engineer is hereby authorized and directed to prepare plans and specifications for the Environmental Remediation portion of the Borough Hal Fire House Renovation project at a fee not to exceed \$65,000.00 and upon approval of said plans and specifications the Borough Clerk is also authorized to advertise for the receipt of bids.

BE IT FURTHER RESOLVED that the Chief Financial certifies that funding in the amount of \$65,000.00 is available in Account No. C-04-55-023-220.

/s/ Mary J. Novak, Councilwoman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

FUNDS CERTIFEID BY:

/s/ Danielle Maiorana, CFO

RESOLUTION #2025-60
RESOLUTION AUTHORIZING AN AGREEMENT WITH THE COUNTY OF MIDDLESEX IN CONNECTION WITH THE BOROUGH'S WATER LINE IMPROVEMENTS AT THE INTERSECTION OF WASHINGTON ROAD AND JERNEE MILL ROAD/MACARTHUR AVENUE.

WHEREAS, the County of Middlesex is planning on making improvements to the intersection of Washington Road and Jernee Mill Road / MacArthur Avenue in the Borough of Sayreville; and

WHEREAS, the Borough of Sayreville owns and maintains the water lines along Jernee Mill Road and Washington Road, within the County's right-of-way, and Nickel Avenue, Furman Avenue and MacArthur Avenue within the Borough's right-of-way; and

WHEREAS, the Borough is looking to repair and/or replace the water lines as part of the Borough's existing water line system, and would like to coordinate its work with the County's work at the intersection; and

WHEREAS, the Borough and County have negotiated an agreement to provide for the Borough's improvements to the water lines in coordination with the County's improvements to the intersection, which is memorialized in the attached County Utility Agreement; and

WHEREAS, the Mayor and Borough Council find it to be in the best interest of the Borough to enter into the agreement with the County.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sayreville, County of Middlesex, and State of New Jersey, that the Borough is hereby authorized to enter into and execute the County Utility Agreement with the County of Middlesex, in the substantial form attached hereto.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to sign the County Utility Agreement on behalf of the Borough, in the substantial form attached hereto.

BE IT FURTHER RESOLVED that the appropriate Borough officials and professionals are authorized to take all required actions to effectuate the authorizations in this Resolution and comply with the terms of the County Utility Agreement.

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

/s/ Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2025-61

BE IT AND IT IS HEREBY RESOLVED that the following transfers between 2024 Budget Appropriations be and the same are hereby authorized to be made in the following manner to wit:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
General Administration Other Expenses (4-01-20-100-125)		10,000.00
Sewer Other Expenses (4-01-31-455-310)		20,000.00
Electricity (4-01-31-430-146)		20,000.00
Group Insurance (4-01-23-220-195)	<u>50,000.00</u>	
	50,000.00	50,000.00

/s/ Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Joseph Sordillo, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Jessica Morelos, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

- **CORRESPONDENCE:**

- A. Minutes from Boards/Commissions:

1. Environmental Commission – January 7, 2025 and February 4, 2025
2. Planning Board – January 15, 2025.

Councilwoman Roberts made a motion to accept the correspondence. Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Novak, Synarski, Zebrowski, all Ayes.

- **MAYOR & COUNCIL REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilman Balka**

- 1) Working on the budget.

- **PLANNING & ZONING – Councilman Zebrowski**

- 1) Thanked all departments for their hard work during the snowstorms.

- **PUBLIC SAFETY – Councilman Colaci**

- 1) Commented on the new emergency alert system.
- 2) New stair chair was installed at the Active Adult Center.
- 3) Violations were given to trucks illegally parked on Kennedy Drive and on Bordentown Avenue.
- 4) PSE&G is storing equipment at Bailey's Park for projects that are being done.
- 5) High visibility patrols are being done to combat home burglaries.
- 6) Swearing in ceremony for Police Officers on February 12th.
- 7) Fire Department is averaging 3 calls a day.

- **PUBLIC WORKS – Councilwoman Novak**

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- 1) Thanked the Public Works Dept. for a great job.
Councilwoman Novak made a motion to allow participation through zoom meetings. There was no second. Motion died.
- 2) Commented on the designation of the Old Fire House and a letter from an attorney from October 2024.
Councilwoman Novak made a motion to declare the Old Fire House as a historical building. Seconded by Councilman Balka.

Roll Call: Ayes: Councilpersons Novak and Balka

Nays: Councilpersons Colaci, Roberts, Synarski, Zebrowski.

- 3) Requested a settlement with Board of Education for the bus depot litigation.
- 4) Commented on Jaffee Communications.
- 5) The 40 acres by Kennedy Park is zoned Prime and for them to build residential on there the zoning would have to be changed.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilman Synarski**

- 1) Water Dept. is 24/7.
- 2) Sayreville High School and St. Stan’s will have a plot at the Community Garden.

➤ **RECREATION – Councilwoman Roberts**

- 1) Gave an update on the plans for the old fire house.
- 2) Recreation event schedule is now available.
- 3) Summer camp counselor applications are available.
- 4) Farmer’s market is indoors at the Active Adult Center on Wednesday’s 12pm-5pm.
- 5) Congratulated Brian on his award.
- 6) Cultural Arts has a tentative schedule of events.

➤ **MAYOR – Kennedy O’Brien**

• **GENERAL DISCUSSION AGENDA ITEMS**

- Admin. & Finance

- 1) Authorization to execute an agreement with the County of Middlesex for the acceptance of a FY2026 Municipal Alliance Grant in the amount of \$18,183.00.

- Resolution.

- 2) Authorization to support publishing legal notices on Official Government Websites.

- Resolution.

- Planning & Zoning

- Public Safety

- 1) Request to travel received from the following:
 - a) Sayreville Fire Department to attend the South Amboy St. Patrick’s Day Parade on March 16, 2025 in South Amboy, NJ.
 - b) Morgan Hose & Chemical Co. 1 to attend NJ Volunteer Chiefs meeting on June 8, 2025 in Highland Park, October 12, 2025 in Secaucus and December 14, 2025 in Carteret.

- Approved.

- Public Works

- Recreation

- Water & Sewer/Environmental

➤ **Business Administrator – Glenn Skarzynski**

- 1) Authorization to promote Ronald Connors and Scott Betzler from Truck Driver

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Heavy to Equipment Operator in the Public Works Dept., effective February 16, 2025.

- Approved.

2) Authorization to appoint Joseph McMahon and Bonnie Sudnick as School Traffic Guards in the Police Department, effective February 16, 2025.

- Approved.

3) Authorization to promote Amy Loughman as Qualified Purchasing Agent in the Finance Department, effective March 1, 2025.

- Resolution.

➤ **C.F.O. – Danielle Maiorana**

1) Budget Transfer Resolution.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

1) 2022 Roadway Paving and Reconstruction Project – Phase II – Closeout of Contract and Change Order (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY – Joseph Sordillo**

1) Gave an update on JCP&L issue.

• **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public for comments on any and all matters.

There were no comments.

Councilwoman Roberts made a motion to close the Public Portion. Seconded by Councilman Colaci.

Roll Call: Voice Vote, all Ayes.

Councilwoman Novak requested that someone look into what the judge was censored for.

Mayor responded that it is a personnel matter and his appointment has to go through the prosecutor's office and the assigning judge.

Councilwoman Novak questioned the new engineering firm that was hired and how they are connected with the convicted republican chairman from Ocean County.

Mayor stated he will have the attorney vet them.

Mayor stated that they are here to provide services to the residents. He stated tonight we will begin tracking how many people are actually watching this meeting. Mayor stated there eight people on zoom and about fifteen watching on YouTube. He stated that the Borough has over 300 employees and they are there Monday thru Friday to provide service. Mayor stated that they will continue to monitor the zoom and does not see the need for it.

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- **ADJOURNMENT**

No further business Councilwoman Roberts made a motion to adjourn. Seconded by Councilman Colaci.

Roll Call: Voice Vote, all Ayes.

Time 7:44 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____